



Preparing every student to thrive in a global society.

Agenda Item Details

Meeting Jun 21, 2018 - ESUHS D REGULAR BOARD MEETING - 4:00 P.M., DISTRICT OFFICE - BOARD ROOM, 830 N. CAPITOL AVENUE, SAN JOSE, CA 95133 -- AMENDED

Category 16. BOARD OF TRUSTEES/SUPERINTENDENT - CONSENT/ACTION CALENDAR

Subject 16.02 Approve Minutes of February 13, 2018, Regular Board Meeting

Access Public

Type Action, Minutes

Recommended Action It is recommended that the Board of Trustees approve the February 13, 2018, Regular Board Meeting minutes as presented.

Public Content

EAST SIDE UNION HIGH SCHOOL DISTRICT

TO: Board of Trustees

FROM: Chris D. Funk, Superintendent

SUBJECT: Approve Minutes of February 13, 2018, Regular Board Meeting

Attached are the minutes of the February 13, 2018, Regular Board Meeting for review and approval by the Board of Trustees.

FISCAL IMPACT:

None

FUNDING SOURCE:

None

RECOMMENDATION:

It is recommended that the Board of Trustees approve the February 13, 2018, Regular Board Meeting minutes as presented.

[BA_2018_02_13_Reg_Minutes.pdf \(212 KB\)](#)

Executive Content

East Side Union High School District

APPROVED

Board of Trustees

llguiter 6-21-18



Each student graduates prepared for college and career,
empowered to thrive in a global society.

EAST SIDE UNION HIGH SCHOOL DISTRICT

REGULAR MEETING OF THE BOARD OF TRUSTEES

**Meeting Held at
East Side Union High School District
Board Room
830 N. Capitol Avenue, San Jose, CA 95133
February 13, 2018
4:00 p.m.**

1. CALL TO ORDER / ROLL CALL

1.01 Roll Call

President J. Manuel Herrera called the meeting to order at 4:08 PM.

Present for roll call:

- President J. Manuel Herrera
- Vice President Pattie Cortese
- Clerk Lan Nguyen
- Member Frank Biehl
- Member Van Le

1.02 Announcement and Public Comment regarding Items to be discussed in Closed Session (Government Code 54957.7). Persons wishing to address the Board on Closed Session items or any subject not on the agenda must fill out a speaker request form, which is located at the entrance of the Board Room.

Public speakers:

- Luis Moreno
- Ryan Deliosso
- Isaiah Hinujosa
- Evan Sanders
- Marcus Reese
- Jim Ryan
- Amy Chavez
- Nicole Nakanishi
- Coach Garcia
- Jesse Dominguez
- Steve Crowe
- Becky Hopkins

- Monica Contreras
- Shawn Dormishian
- Jimmy Negrette
- Angel Baragan
- Jack Hamner
- Marco Osuna
- Michelle Carr
- J. Braun

1.03 Recess to Closed Session in the Superintendent's Conference Room (Open Session will resume at the end of Closed Session in the Board Room at approximately 6:00 p.m.) See item 2 on agenda (Closed Session).

The Board of Trustees recessed to Closed Session in the Superintendent's Conference Room.

2. CLOSED SESSION

2.01 Mindfulness Practice

2.02 Expulsion(s): None

2.03 Public Employee Performance Evaluation (Government Code Section 54957)

2.04 Public Employment/Public Employee Appointment (Government Code Section 54957)

- Associate Superintendent of Business Services
- Associate Superintendent of Educational Services
- Associate Superintendent of Human Resources

2.05 Public Employee Discipline/Dismissal/Release (Government Code Section 54957)

2.06 Conference with Labor Negotiators (Government Code Section 54957.6)

Agency Designated Representatives:

Chris D. Funk, Superintendent

Marcus Battle, Associate Superintendent of Business Services

Cari Vaeth, Associate Superintendent of Human Resources

Glenn Vander Zee, Associate Superintendent of Educational Services

Employee Organizations:

American Federation of Teachers (AFT)

California School Employees Association (CSEA)

East Side Teachers Association (ESTA)

Administrator Collaborative of East Side (ACES)

Unrepresented Employees:
Administrators
Managers
Confidential Employees

2.07 Conference with Legal Counsel – Anticipated Litigation:
Significant exposure to litigation pursuant to subdivision (d)(2) of
Government Code Section 54956.9:

3. RESUME OPEN SESSION AT APPROXIMATELY 6:00 P.M. - EDUCATION CENTER BOARD ROOM

3.01 Pledge of Allegiance

4. WELCOME AND EXPLANATION TO AUDIENCE

4.01 Any person may address the Board on any item on the meeting agenda. Information explaining Board meeting procedures and how citizens can address the Board will be read. Persons wishing to address the Board must fill out a speaker request form, which is located at the entrance of the Board Room. Written information is located near the entrance to the Board Room.

5. ADOPTION OF AGENDA

5.01 The Superintendent and/or Board Member(s) may request that items be removed from the agenda for consideration and/or carried to a future Board meeting for consideration and/or action, and/or that that the Board take action in a regular meeting on a subject not listed on the published agenda on an emergency basis or other basis allowed by law. (Gov. Code 54954.2)

Item 9.03 was pulled from the agenda.

6. BOARD SPECIAL RECOGNITION(S)

6.01 California International Baccalaureate Diploma Program Exemplary Educator: Una Henderson, Andrew Hill High School

7. STUDENT BOARD LIAISON(S) (5 minutes each school)

7.01 Mt. Pleasant High School

- **Juliana Chavez, ASB President**
- **Clarissa Marrufo, Activities Commissioner**

7.02 Wm. C. Overfelt High School

- **Brisa Rojas - Band Council President**
- **Andres Rincon - Band Council Vice President**
- **Samuel Ramos - Band Council Treasurer**
- **Tommy Heng - Percussion Captain**

8. PUBLIC HEARING(S) - OPERATIONAL ITEMS/BOARD DISCUSSION AND/OR ACTION

8.01 Hold a Public Hearing at Approximately 6:15 p.m. on a Charter Renewal Petition Submitted by the Foundation for Hispanic Education for B. Roberto Cruz Leadership Academy - Glenn Vander Zee, Associate Superintendent of Educational Services

Public hearing held. There were no public speakers.

8.02 Hold a Public Hearing at Approximately 6:20 p.m. on a Charter Renewal Petition Submitted by the Foundation for Hispanic Education for Luis Valdez Leadership Academy - Glenn Vander Zee, Associate Superintendent of Educational Services

Public hearing held

Public speakers:

- Chau Nguyen
- Alexus Torres
- Maria Mendoza
- Alma Ramirez
- Julio C. Briseno

8.03 Hold Public Hearing at 6:30 p.m. regarding Calling an Election for Parcel Tax to be held June 5, 2018 - Marcus Battle, Associate Superintendent of Business Services

Public hearing held

Public speaker:

- Marisa Hanson

9. SPECIAL ORDER OF BUSINESS - OPERATIONAL ITEMS/BOARD DISCUSSION AND/OR ACTION

9.01 The Superintendent and/or Board Member(s) may request that items be considered, discussed, and acted on out of the order indicated on the agenda as per schedule.

9.02 Discussion and/or Adoption of Resolution #2017/2018-16 Ordering an Election for the Purpose of Submitting to the Qualified Electors of the District the Question of Levying an Education Parcel Tax Upon Each Parcel in the District for Educational Purposes and Establishing the Specifications of the Election Order - Marcus Battle, Associate Superintendent of Business Services, and Charles F. Adams, Jones Hall

Motion to adopt Resolution #2017/2018-16 Ordering an Election for the Purpose of Submitting to the Qualified Electors of the District the Question of Levying an Education Parcel Tax Upon Each Parcel in the District for Educational Purposes and Establishing the Specifications of the Election Order.

Public speakers:

- Marisa Hanson, ESTA President

Motion by Frank Biehl, second by Van Le

Yea: J Manuel Herrera, Pattie Cortese, Lan Nguyen, Frank Biehl, Van Le

Vote: 5/0; Final Resolution: Motion Carries

9.03 Presentation, Discussion and/or Action to Approve Award of Bids and Request for Proposals for Third Party Administrators - Benefits - Cari Vaeth, Associate Superintendent of Human Resources

Item pulled from the agenda.

9.04 Presentation, Update and/or Discussion regarding Resolution #2016/2017-36 to Confirm East Side Union High School District's Commitment to Fiscal Solvency, Adopted by the Board of Trustees on June 22, 2017 - Chris D. Funk, Superintendent, Marcus Battle, Associate Superintendent of Business Services, and Silvia Pelayo, Director of Finance

No action on this item.

Public speakers:

- Purva Bhattacharjee
- Lydia Ma
- Roxanne Mirra
- Anthony Gavrilchenho
- Damini Singh
- Mina Mohebbi
- Nitya Ravi
- Deven Navani
- Srija Manchkanh
- Anusha Rae
- Kanchana Samala
- Connie Lu
- Gabriela Escobar
- Jwalim Joshi
- Charitha Posam

- Advyth Ramachandran
- Julie Bach
- Tuan Le
- Daniel Zhang
- Julio Pardo, CSEA President
- Coleen Montesano
- Allan Roberts
- John Daniels
- Jenny Ludwig
- Lori Martinson
- Kamelin Mirra
- Natalie Garcia
- Laurie Brant
- Ken Brashear
- Kevin Murphy
- Marisa Hanson, ESTA President

9.05 Discussion and/or Action regarding Child Development Program and Services Update - Chris D. Funk, Superintendent, Don Bolce, Director of Early Learning Services, Santa Clara County Office of Education, and Scott Moore, Chief Executive Officer, Kidango

No action on this item.

10. PUBLIC MEMBERS WHO WISH TO ADDRESS THE BOARD

10.01 Members of the public may address the Board on any subject not on tonight’s agenda; however, provisions of the Brown Act (Government Code Section 54954.2(a) and 54954.3) preclude any action. As an unagendized item, no response is required from the Board or District staff and no action can be taken; however, the Board may instruct the Superintendent to agendize the item for a future meeting. Any person may address the Board on any item on the meeting agenda. Persons wishing to address the Board must fill out a speaker request form, which is located at the entrance of the Board Room. When your name is called, please come to the podium, state your name for the record, and limit your remarks to three (3) minutes.

Public speaker:

- Dr. Sara Nicole Torres - SCHS Coach

11. BOARD OF TRUSTEES/SUPERINTENDENT - OPERATIONAL ITEMS/BOARD DISCUSSION AND/OR ACTION

11.01 Discussion and/or Action to Adopt Proposed Revisions to East Side Union High School District's Vision and Core Values – J. Manuel Herrera, Board President, and Chris D. Funk, Superintendent

Motion to adopt the proposed revisions to East Side Union High School District's Vision and Core Values.

Motion by Frank Biehl, second by Lan Nguyen

Yea: J Manuel Herrera, Pattie Cortese, Lan Nguyen, Frank Biehl, Van Le

Vote: 5/0; Final Resolution: Motion Carries

11.02 Discussion, Consideration and/or Action regarding Selection/Appointment of Board Audit Committee Members - Frank Biehl, Board Audit Committee Chair, and Lan Nguyen, Board Audit Committee Vice Chair

Motion to appoint Jon Reinke as Member, Bruce Berg as Member, and Rajesh Godbole as Alternate Member to serve on the Board Audit Committee. The selected/appointed members will serve the terms as identified below:

- Jon Reinke, Member, Two-Year Term (February, 2018, through January 31, 2020)
- Bruce Berg - Member, One-Year Term (February, 2018, through January 31, 2019)
- Rajesh Godbole, Alternate Member, One-Year Term (February, 2018, through January 31, 2019)

Motion by Frank Biehl, second by Lan Nguyen

Yea: J Manuel Herrera, Pattie Cortese, Lan Nguyen, Frank Biehl, Van Le

Vote: 5/0; Final Resolution: Motion Carries

11.03 Discussion and/or Action regarding 2018 California School Boards Association (CSBA) Delegate Assembly Election - Frank Biehl, Board Member

Motion to submit the following names, specifically incumbents, on the official 2018 Delegate Assembly Ballot to CSBA: Frank Biehl; Cynthia Chang; Joe Mitchener; Jodi Muirhead

Motion by Frank Biehl, second by Pattie Cortese

Yea: J Manuel Herrera, Pattie Cortese, Lan Nguyen, Frank Biehl, Van Le

Vote: 5/0; Final Resolution: Motion Carries

11.04 Discussion and/or Action to Ratify/Approve the Revised Senior Manager of Internal Controls' Attendance and Lawful Expenses to Conferences / Workshops / Meetings for 2017-2018 - Kelly Kwong, CPA, Senior Manager of Internal Controls

Motion to ratify/approve the revised Senior Manager of Internal Controls' attendance and lawful expenses to conferences/workshops/meetings for 2017-2018 as presented.

Motion by Lan Nguyen, second by Van Le

Yea: J Manuel Herrera, Pattie Cortese, Lan Nguyen, Frank Biehl, Van Le

Vote: 5/0; Final Resolution: Motion Carries

11.05 Discussion and/or Action regarding Employment Contract for Associate Superintendent of Business Services - Chris D. Funk, Superintendent

Motion to approve amendment to employment agreement for Marcus Battle, Associate Superintendent of Business Services. Extension of one-year contract does not include a pay increase.

Motion by Van Le, second by Lan Nguyen

Yea: J Manuel Herrera, Pattie Cortese, Lan Nguyen, Frank Biehl, Van Le

Vote: 5/0; Final Resolution: Motion Carries

11.06 Discussion and/or Action regarding Employment Contract for Associate Superintendent of Educational Services - Chris D. Funk, Superintendent

Motion to approve second amendment to employment agreement for Glenn Vander Zee, Associate Superintendent of Educational Services. Extension of one-year contract does not include a pay increase.

Motion by Pattie Cortese, second by Lan Nguyen

Yea: J Manuel Herrera, Pattie Cortese, Lan Nguyen, Frank Biehl, Van Le

Vote: 5/0; Final Resolution: Motion Carries

11.07 Discussion and/or Action regarding Employment Contract for Associate Superintendent of Human Resources - Chris D. Funk, Superintendent

Motion to approve the first amendment to employment agreement for Cari Vaeth, Associate Superintendent of Human Resources. Extension of one-year contract does not include a pay increase.

Motion by Van Le, second by Lan Nguyen

Yea: J Manuel Herrera, Pattie Cortese, Lan Nguyen, Frank Biehl, Van Le

Vote: 5/0; Final Resolution: Motion Carries

**12. EDUCATIONAL SERVICES/STUDENT SERVICES - OPERATIONAL ITEMS/
BOARD DISCUSSION AND/OR ACTION**

12.01 Discussion and/or Receipt of Revised Charter School Renewal Petition for Escuela Popular Center for Training and Careers Submitted by Escuela Popular del Pueblo – Glenn Vander Zee, Associate Superintendent of Educational Services

Item received

12.02 Discussion and/or Action to Approve OCR No. 09-14-1242 Resolution Agreement – Chris D. Funk, Superintendent, and Glenn Vander Zee, Associate Superintendent of Educational Services

Motion to ratify/approve Resolution Agreement OCR No. 09-14-1242 as presented.

Motion by Frank Biehl, second by Pattie Cortese
Yea: J Manuel Herrera, Pattie Cortese, Lan Nguyen, Frank Biehl, Van Le
Vote: 5/0; Final Resolution: Motion Carries

13. BUSINESS SERVICES - OPERATIONAL ITEMS/BOARD DISCUSSION AND/OR ACTION

13.01 Discussion and/or Action to Receive and Adopt Second Reading of Proposed Amendments to the following Board Policies: BP 3260 Fees and Charges, BP 3270 Sale and Disposal of Books, Equipment and Supplies (Personal Property), BP 3311.1 Uniform Public Construction Cost Accounting Procedures, BP 3551 Food Service Operations/Cafeteria Funds, BP 3555 Nutrition Program Compliance and BP 3580 District Records - Marcus Battle, Associate Superintendent of Business

Motion to receive and adopt second reading of the proposed amendments to the following Board Policies: BP 3260 Fees and Charges, BP 3270 Sale and Disposal of Books, Equipment and Supplies (Personal Property), BP 3311.1 Uniform Public Construction Cost Accounting Procedures, BP 3551 Food Service Operations / Cafeteria Funds, BP 3555 Nutrition Program Compliance and BP 3580 District Records.

Motion by Lan Nguyen, second by Frank Biehl.
Yea: J Manuel Herrera, Pattie Cortese, Lan Nguyen, Frank Biehl, Van Le
Vote: 5/0; Final Resolution: Motion Carries

13.02 Discussion and/or Action to Approve the Contract(s) for Professional Services Over \$25,000 - Marcus Battle, Associate Superintendent of Business Services, Janice Unger, Director of Purchasing and Capital Accounting, and Francine Brissey, General Purchasing Manager

Motion to approve the contract(s) for professional services over \$25,000 as presented and authorize the Superintendent and/or designee to execute amendments to the Agreement that may be needed during the term, provided such amendments do not: (i) extend the term of the contract; (ii) increase the price of goods or services provided under the contract by greater than ten percent (10%) of the contract amount, but not to exceed \$25,000 exclusive of any approved amendments in the aggregate); or (iii) alter the quality or quantity of services or goods provided under the Board approved contract per Board Policy 3312.1.

Motion by Pattie Cortese, second by Van Le

Yea: J Manuel Herrera, Pattie Cortese, Lan Nguyen, Frank Biehl, Van Le

Vote: 5/0; Final Resolution: Motion Carries

14. HUMAN RESOURCES - OPERATIONAL ITEMS/BOARD DISCUSSION AND/OR ACTION

14.01 Discussion and/or Action to Approve New Teacher Hiring Incentives (One Year Renewal) - Cari Vaeth, Associate Superintendent of Human Resources

Motion to authorize and approve a new teacher hiring incentive (one year renewal) of \$5,000 to be offered to teachers with appropriate credentials in the specific areas of Speech Therapy, Psychologists and Special Education.

Motion by Frank Biehl, second by Lan Nguyen

Yea: J Manuel Herrera, Pattie Cortese, Lan Nguyen, Frank Biehl, Van Le

Vote 5/0; Final Resolution: Motion Carries

14.02 Discussion and/or Action to Approve Provisional Internship Permit Request for Certificated Employees – Cari Vaeth, Associate Superintendent of Human Resources

Motion to approve the provisional internship permit request for certificated employees as specified.

Motion by Lan Nguyen, second by Van Le

Yea: J Manuel Herrera, Pattie Cortese, Lan Nguyen, Frank Biehl, Van Le

Vote: 5/0; Final Resolution: Motion Carries

14.03 Discussion and/or Action to Approve Collective Bargaining Agreement with California School Employees Association, Chapter 187; Transportation Language (2017-2018 Reopeners) - Cari Vaeth, Associate Superintendent of Human Resources

Motion to approve the contract agreement for 2017-2018 reopeners on transportation language, Article 20.11 (Bus Drivers), with the California School Employees Association, Chapter 187.

Motion by Pattie Cortese, second by Van Le

Yea: J Manuel Herrera, Pattie Cortese, Lan Nguyen, Frank Biehl, Van Le

Vote: 5/0; Final Resolution: Motion Carries

15. FACILITIES/BOND - OPERATIONAL ITEMS/BOARD DISCUSSION AND/OR ACTION

15.01 Presentation, Discussion and/or Action to Approve Proposed Program Management Services for the Bond Program, for the District's Measures G, E, I and Z Bond Program - Marcus Battle, Associate Superintendent of Business Services, and Janice Unger, Director of Purchasing and Capital Accounting

Public speaker:

- Lance Jackson

Motion to: (1) reject all proposals submitted to the District in connection with RFQ/P01-17-18, and (2) approve staff's recommendation (Option #3) to begin phase-out and transition of program management services currently contracted with SGI for Bond Measures G, E, & I, not to exceed a term of (1) one year (amended contract with SGI to be provided for Board ratification). Motion includes authorization for the district to create 4 FTEs Bond Program management positions to perform the Bond Program management duties in-house through a reorganization of the Construction, Maintenance & Facilities Division. The new staff would be responsible for Measure Z and would be phased-in to fully takeover Measures G, E, and I by February 28, 2019. The job descriptions for the positions shall be presented to the Board for approval at the next Board meeting. SGI, the current construction manager, will be eligible to be selected to perform construction management services during and after the transition period subject to qualifications process.

Motion by Pattie Cortese, second by Frank Biehl

Yea: J Manuel Herrera, Pattie Cortese, Lan Nguyen, Frank Biehl, Van Le

Vote: 5/0; Final Resolution: Motion Carries

15.02 Presentation, Discussion, and/or Action to Approve the Additional Funding of the EC Adult Transition Program North Project - Marcus Battle, Associate Superintendent of Business Services, and Julio Lucas, Director of Construction, Maintenance and Facilities

Motion to approve Administration's recommendation to allow the EC Adult Transition Program North project to move forward in its development at 830 N. Capitol Avenue, San Jose, CA 95133 with a \$1,200,000.00 augmentation to the approved \$4,500,000.00 budget, bringing the combined project budget to \$5,700,000.00.

Motion by Frank Biehl, second by Pattie Cortese
Yea: J Manuel Herrera, Pattie Cortese, Lan Nguyen, Frank Biehl, Van Le
Vote: 5/0; Final Resolution: Motion Carries

15.03 Discussion and/or Action to Approve the Bond/Capital Projects Contract(s) Over \$50,000 - Marcus Battle, Associate Superintendent of Business Services, Julio Lucas, Director of Construction, Maintenance, and Facilities, Janice Unger, Director of Purchasing and Capital Accounting, and Tu Nguyen, Capital Projects Purchasing Manager

Motion to approve the bond/capital projects contract(s) as presented; and to authorize the Superintendent and/or designee to execute amendments to the Agreement that may be needed during the term up to ten percent (10%) of the original Board-approved contract amount, but not to exceed \$175,000.00 in total and change orders to contracts for capital construction related professional services up to ten percent (10%) of the original contract value, but not to exceed \$50,000.00 as per Board Policy 3312.1.

Motion by Lan Nguyen, second by Frank Biehl
Yea: J Manuel Herrera, Pattie Cortese, Lan Nguyen, Frank Biehl, Van Le
Vote: 5/0; Final Resolution: Motion Carries

Consent / Action Calendar Sections 16-20

All items listed under the Consent/Action Calendar are considered by the Board to be routine and will be enacted in one motion. There will be no discussion of these items prior to the time the Board considers the motion, unless members of the Board or the Superintendent request specific items to be discussed and/or removed from the Consent/Action Calendar.

Superintendent asserts that the following Business Transactions, Personnel Actions, Maintenance of Records, Approvals and Recommendations requiring Board Action have been carried out to the best of his knowledge in accordance with the law.

Motion to approve the entire Consent Calendar as presented.

Motion by Frank Biehl, second by Lan Nguyen
Yea: J Manuel Herrera, Pattie Cortese, Lan Nguyen, Frank Biehl, Van Le
Vote: 5/0; Final Resolution: Motion Carries

16. BOARD OF TRUSTEES/SUPERINTENDENT - CONSENT/ACTION CALENDAR

16.01 Approve Minutes of November 20, 2017, Board Study Session

16.02 Approve Minutes of November 20, 2017, Special Board Meeting

16.03 Ratify/Approve Board Member(s) Lawful Expenses/Mileage to Conferences/ Workshops/Meetings

17. EDUCATIONAL SERVICES / STUDENT SERVICES - CONSENT/ACTION CALENDAR

17.01 Ratify/Approve School Field Trips

18. BUSINESS SERVICES - CONSENT/ACTION CALENDAR

18.01 Ratify/Approve Contract(s) for Professional Services At or Below \$25,000

18.02 Approve Purchase Orders Dated January 1, through January 30, 2018

18.03 Ratify/Approve Change Orders to Purchase Orders

18.04 Ratify/Approve CUPCAA Informal General Purchasing Project(s)

18.05 Ratify/Approve Memorandum of Understanding

18.06 Adopt Resolution #2017/2018-21 Itemized List of Surplus/Obsolete Equipment for Sale and/or Disposal per Education Code Sections 17545 and 17546

18.07 Approve the 2018 Budget Development Calendar for Fiscal Year 2018/19

18.08 Accept Donations, Grants and Awards for October, November and December of the 2017/18 School Year

18.09 Approve Budget Transfers for the Month of December, 2017

18.10 Accept Warrant Register for the Month of December, 2017

18.11 Discussion and/or Action to Authorize Silver Creek Raider Booster Club, a School Connected Organization, to Solicit Contributions or Funds per Education Code 51520(a) and 51521

19. HUMAN RESOURCES - CONSENT/ACTION CALENDAR

19.01 Ratify/Approve Classified Personnel Actions Presented February 13, 2018

19.02 Ratify/Approve Certificated Personnel Actions Presented February 13, 2018

19.03 Ratify/Approve Student Aide Personnel Actions Presented February 13, 2018

20. FACILITIES/BOND - CONSENT/ACTION CALENDAR

20.01 Approve Award of Bids and Request for Proposals for Bond/Capital Projects

20.02 Ratify Bond/Capital Projects Contract(s) for Professional Services At or Below \$50,000

20.03 Ratification of Bond/Capital Projects Change Orders to Construction Contracts and Purchase Orders At or Below \$175,000

20.04 Ratify CUPCAA Informal Bond Project(s)

21. WRITTEN REPORTS/RECOMMENDATIONS

21.01 Receive Report of Board Members Expenses for October, November and December of the 2017/18 Fiscal Year

Item received

21.02 Receive Report Regarding East Side Union High School District Substitute Services

Item received

22. FUTURE AGENDA ITEMS

22.01 Opportunity for Board of Trustees to Request Items on Future Agendas

Member Van Le:

- Update/Presentation on Food Services Program

Member Lan Nguyen:

- Presentation on International Baccalaureate (IB) Program

22.02 Future Items

Board Vice President Pattie Cortese

Item	Date (tentative)	Type
Teen Parents <ul style="list-style-type: none">• Education• Support• Child Care at James Lick HS	March, 2018	Presentation/Discussion
Recycling Program	March, 2018	Presentation/Discussion
Burns Institute	March, 2018	Presentation/Discussion

Board Member Van Le

Item	Date (tentative)	Type
Alternative Schools	March, 2018	Presentation/Discussion
Status of Construction Building Projects	June, 2018	Report

22.03 Annual Governance Calendar

<p>July:</p> <ul style="list-style-type: none"> •Summer School Program (concludes session) •Summer School Graduation <p>August:</p> <ul style="list-style-type: none"> •Board Members' Expenses Report (Apr/May/June) •Expulsion Hearing Panel Committee •First Day of School •Superintendent's Annual Evaluation •Williams Quarterly Report <p>September:</p> <ul style="list-style-type: none"> •Board Study Session/Workshop •College Night •Conflict of Interest Board Policy (updates) •Public Hearing and Adoption: Gann Spending Limit •Public Hearing: Sufficiency/Insufficiency of Textbooks •Receive Annual Developer Fees Report •Unaudited Actuals <p>October:</p> <ul style="list-style-type: none"> •Bond Program Presentation •Solar Energy Presentation •Student Achievement Presentation •Williams Quarterly Report <p>November:</p> <ul style="list-style-type: none"> •Academic Success Analysis Biannual Presentation •Board Members Expenses' Report (July/Aug/Sept) •Board Study Session/Workshop •Election Orientation for New Board Members <p>December:</p> <ul style="list-style-type: none"> •Annual Organizational Board Meeting •CSBA Annual Conference •Election Orientation for New Board Members •End of First Semester •First Interim Report <p>January:</p> <ul style="list-style-type: none"> •Audit Report •Board Audit Committee Selections/Appointments •Board Retreat •Financial & Performance Audit Report for Bond Measures •Magnet Night •Martin Luther King, Jr. Writing, Art & Multi-Media Awards Ceremony & Reception •Master Business Relationship Agreement between ESUHSD and MetroED •Policies & ByLaws (Begin Review by Series) •Sports Recognitions (Fall) •Technology Report •Williams Quarterly Report 	<p>February:</p> <ul style="list-style-type: none"> •African American Students Achievement Awards •Audit Committee Charter Amendment(s) •Board Members' Expenses Report (Oct/Nov/Dec) •CSBA Delegate Assembly Election •IPC Annual Presentation •Non-Re-Elects •Safety Plan Goals for Each Site •State of the District <p>March:</p> <ul style="list-style-type: none"> •Academic Success Analysis Biannual Presentation •Cesar Chavez Writing, Art & Multi-Media Awards Luncheon •Latino Student Awards Recognition Ceremony •March 15 Notices •NSBA Annual Conference (<i>March or April</i>) •Second Interim Report •SJPD Secondary Employment Application •Superintendent's Mid-Year Evaluation •Vietnamese Students Achievement Awards <p>April:</p> <ul style="list-style-type: none"> •Board Study Session/Workshop •Form 700 – Statement of Economic Interests Due to Santa Clara County (filing) •Honor Nights (April/May) •Migrant Education Awards Night •Williams Quarterly Report <p>May:</p> <ul style="list-style-type: none"> •Asian American/Pacific Islander History Month Poster & Essay Contest Awards/Celebration •Board Members' Expenses Report (Jan/Feb/Mar) •Board Self-Evaluation •Board Study Session/Workshop •Budget (Preliminary/Draft) Presentation •Employee Retiree & Recognition Event •Graduations •Honor Nights (April/May) •Last Day of School •Preliminary Review of Proposed LCAP <p>June:</p> <ul style="list-style-type: none"> •Annual Consolidated Program Application (CONAPP) •Budget (Preliminary) with May Revisions Public Hearing (first June Board Meeting) •Budget Adoption (second June Board Meeting) •Budget Advisory Committee: Nominate/Appoint Board Reps (2) & Alternative Board Rep (1) -- (2-yr term, fiscal year) •Employee Retirement Celebration •ESTA Safety Survey •International Student Program Annual Presentation •Master Contracts for Capital Projects •Plan for Expelled Youth (due every 3 years; due 2018) •Safety Plan Assessment for Each School •Single Plan for Student Achievement (SPSA) Each School •Sports Recognitions (Winter/Spring) •Summer School Program (session begins)
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23. BOARD OF TRUSTEES/SUPERINTENDENT COMMUNICATIONS/COMMENTS

23.01 Board of Trustees:

1. **J. Manuel Herrera, President**
-- MetroED
2. **Pattie Cortese, Vice President**
3. **Lan Nguyen, Clerk**
4. **Frank Biehl, Member**
-- Board Audit Committee
5. **Van Le, Member**

23.02 Chris D. Funk, Superintendent

24. REPORT CLOSED SESSION ACTION(S)

24.01 Legal Counsel will Report on Closed Session Actions

25. ADJOURNMENT

25.01 President Adjourns the Meeting

Board President J. Manuel Herrera adjourned the meeting at 12:26 AM.

26. NEXT MEETING

- **February 26, 2018: Special Board Meeting**
- **March 8, 2018: Regular Board Meeting**
- **March 22, 2018: Regular Board Meeting**

Respectfully submitted,



Board Clerk



Preparing every student to thrive in a global society.

Agenda Item Details

Meeting	Feb 13, 2018 - ESUHSD REGULAR BOARD MEETING - 4:00 P.M., DISTRICT OFFICE - BOARD ROOM, 830 N. CAPITOL AVENUE, SAN JOSE, CA 95133
Category	13. BUSINESS SERVICES - OPERATIONAL ITEMS/BOARD DISCUSSION AND/OR ACTION
Subject	13.02 Discussion and/or Action to Approve the Contract(s) for Professional Services Over \$25,000 - Marcus Battle, Associate Superintendent of Business Services, Janice Unger, Director of Purchasing and Capital Accounting, and Francine Brissey, General Purchasing Manager
Access	Public
Type	Action, Discussion
Recommended Action	It is recommended that the Board of Trustees approve the contract(s) for professional services over \$25,000 as recommended in the attachment and authorization is being requested for the Superintendent and/or designee to execute amendments to the Agreement that may be needed during the term, provided such amendments do not: (i) extend the term of the contract; (ii) increase the price of goods or services provided under the contract by greater than ten percent (10%) of the contract amount, but not to exceed \$25,000 exclusive of any approved amendments in the aggregate); or (iii) alter the quality or quantity of services or goods provided under the Board approved contract per Board Policy 3312.1.

Public Content

EAST SIDE UNION HIGH SCHOOL DISTRICT

TO: Board of Trustees

FROM: Chris D. Funk, Superintendent

PREPARED BY: Marcus Battle, Associate Superintendent of Business Services, Janice Unger, Director of Purchasing and Capital Accounting, and Francine Brissey, General Purchasing Manager

SUBJECT: Discussion and/or Action to Approve the Contract(s) for Professional Services Over \$25,000

The attached contract(s) for professional services over \$25,000 are being presented for Board review and approval and to authorize administration to amend said contracts in accordance with Board Policy 3312.1.

Fiscal Impact:

As indicated in the attachment

Funding Source:

As indicated in the attachment

Recommendation:

It is recommended that the Board of Trustees approve the contract(s) for professional services over \$25,000 as recommended in the attachment and authorization is being requested for the Superintendent and/or designee to execute amendments to the Agreement that may be needed during the term, provided such amendments do not: (i) extend the term of the contract; (ii) increase the price of goods or services provided under the contract by greater than ten percent (10%) of the contract amount, but not to exceed \$25,000 exclusive of any approved amendments in the aggregate); or (iii) alter the quality or quantity of services or goods provided under the Board approved contract per Board Policy 3312.1.

2018 0215 Contracts Over 25K AMENDED.pdf (110 KB)

2018 0213 Contracts Over 25K ORIGINAL.pdf (99 KB)

Executive Content

Motion & Voting

It is recommended that the Board of Trustees approve the contract(s) for professional services over \$25,000 as recommended in the attachment and authorization is being requested for the Superintendent and/or designee to execute amendments to the Agreement that may be needed during the term, provided such amendments do not: (i) extend the term of the contract; (ii) increase the price of goods or services provided under the contract by greater than ten percent (10%) of the contract amount, but not to exceed \$25,000 exclusive of any approved amendments in the aggregate); or (iii) alter the quality or quantity of services or goods provided under the Board approved contract per Board Policy 3312.1.

Motion by Pattie Cortese, second by Van Le.

Final Resolution: Motion Carries

Yea: J Manuel Herrera, Pattie Cortese, Lan Nguyen, Frank Biehl, Van Le

EAST SIDE UNION HIGH SCHOOL DISTRICT

Contract(s) for Professional Services Over \$25,000

Board Meeting of February 13, 2018

AMENDED

1. Oak Grove School District (Change Order No. 1)

Reviewed by:	Contract Period	Fiscal Impact/ Funding Source	School/Department/ Manager
Tim Nguyen Glenn Vander Zee Francine Brissey	January 1, 2017 – June 30, 2018	Original: \$227,566.00 CO No. 1: \$15,874.00 Total: \$243,440.00 CTEIG	Ed Center/Career Pathways/Tim Nguyen

Contract Request

East Side Union High School District (ESUHSD) administration is requesting the Board of Trustees to approve Change Order No. 1 in the amount \$15,874.00, originally Board Approved June 8, 2017.

Change Order No. 1 funds will be allocated to various sub-programs under Project Lead the Way. Additional funds are requested for the increase of students in the program and the materials to support the additional students.

Selection Process

CTEIG Grant Partner

Recommendation

It is recommended that the Board of Trustees approve Change Order No. 1 to PO 703846 with Oak Grove School District in the amount of \$15,874.00.

2. 180 Degrees - Agape Foundation

Reviewed by:	Contract Period	Fiscal Impact/ Funding Source	School/Department/ Manager
Glenn Vander Zee Francine Brissey	July 1, 2017 – June 30, 2018	Agape Foundation: \$419,573.17 ESUHSD: \$225,924.00 Total: \$645,497.17 180-Agape Foundation Grant	Glenn Vander Zee, Associate Superintendent of Instructional Services

Contract Request

East Side Union High School District (ESUHSD) Administration is requesting the Board of Trustees to approve the contract with 180 Degrees. 180 Degrees will coordinate an interactive character and life skills education. The total cost for the contract is \$645,497.17, the Agape Foundation will contribute \$419,573.17, ESUHSD will contribute \$225,924.00. ESUHSD will act as fiscal agent, making two payments each semester to the 180 Degrees Program.

Selection Process

Continued partnership

Recommendation

It is recommended that the Board of Trustees approve the contract with 180 Degrees in the amount of \$645,497.17, \$225,924.00 of which will come from ESUHSD for the term of July 1,

EAST SIDE UNION HIGH SCHOOL DISTRICT

Contract(s) for Professional Services Over \$25,000

Board Meeting of February 13, 2018

2017, through June 30, 2018. It is also recommended that the Board authorize administration to execute change orders in accordance with Board Policy 3312.1.

3. Naviance Inc. (Year 3)

Reviewed by:	Contract Period	Fiscal Impact/ Funding Source	School/Department/ Manager
Glenn Vander Zee Francine Brissey	July 1, 2015 – June 30, 2018	Year 3: \$150,653.00	Glenn Vander Zee, Associate Superintendent of Instructional Services

Contract Request

East Side Union High School District (ESUHSD) Administration is requesting the Board of Trustees to approve the third year of the contract with Naviance. Naviance provides college and career readiness software per RFP GP111415, originally Board Approved June 18, 2015.

Selection Process

RFP GP111415

Recommendation

It is recommended that the Board of Trustees approve the third year of the contract with Naviance in the amount of \$150,653.00, original contract term July 1, 2015, through June 30, 2018. It is also recommended that the Board authorize administration to execute change orders in accordance with Board Policy 3312.1.

4. Santa Cruz County Office of Education – Santa Cruz/ Silicon Valley New Teacher Program (SC/SVNTP) (Change Order No. 1)

Reviewed by:	Contract Period	Fiscal Impact/ Funding Source	School/Department/ Manager
Glenn Vander Zee Teresa Marquez Francine Brissey	July 1, 2017 – June 30, 2018	Original: \$150,000.00 Change Order No. 1: \$100,000.00 Educator Effectiveness	Education Center/ Instructional Services/ Teresa Marquez

Contract Request

East Side Union High School District (ESUHSD) administration is requesting the Board of Trustees to approve the contract with the SC/SVNTP. The goal of this partnership is to increase student achievement through the implementation of a quality teacher induction program, while nurturing the growth and development of participating teachers in the District in a sustained and systematic manner. This contract was originally Board Approved on August 17, 2017.

Change Order No. 1 is requested due to an underestimate of new teachers.

Selection Process

Continued partnership

EAST SIDE UNION HIGH SCHOOL DISTRICT

Contract(s) for Professional Services Over \$25,000

Board Meeting of February 13, 2018

Recommendation

It is recommended that the Board of Trustees approve Change Order No. 1 with SC/SVNTP in the amount of \$100,000.00 for the term of July 1, 2017, through June 30, 2018.

5. San Jose/Evergreen Valley Community College

Reviewed by:	Contract Period	Fiscal Impact/ Funding Source	School/Department/ Manager
Marcus Battle Francine Brissey	August 7, 2017 – May 25, 2018	\$50,750.00 Capital Facilities Fund	Marcus Battle, Associate Superintendent of Business Services

Contract Request

East Side Union High School District (ESUHSD) is requesting authorization from the Board of Trustees to approve a Facilities Lease Agreement with San Jose/Evergreen Valley Community College District for the Accel Middle College Program. This lease agreement will allow Accel Middle College the opportunity to operate on the Evergreen Valley College site, giving them one office space and at least 2 classrooms.

Selection Process

Continued partnership with San Jose/Evergreen Valley Community College District for Accel Middle College.

Recommendation

It is recommended that the Board of Trustees approve the Facilities Lease Agreement with San Jose/Evergreen Valley Community College for the term of August 7, 2017, through May 25, 2018, for an annual amount of \$50,750.00. It is also recommended that the Board authorize administration to execute change orders in accordance with Board Policy 3312.1.



Preparing every student to thrive in a global society.

Agenda Item Details

Meeting	Feb 13, 2018 - ESUHSD REGULAR BOARD MEETING - 4:00 P.M., DISTRICT OFFICE - BOARD ROOM, 830 N. CAPITOL AVENUE, SAN JOSE, CA 95133
Category	15. FACILITIES/BOND - OPERATIONAL ITEMS/BOARD DISCUSSION AND/OR ACTION
Subject	15.03 Discussion and/or Action to Approve the Bond/Capital Projects Contract(s) Over \$50,000 - Marcus Battle, Associate Superintendent of Business Services, Julio Lucas, Director of Construction, Maintenance, and Facilities, Janice Unger, Director of Purchasing and Capital Accounting, and Tu Nguyen, Capital Projects Purchasing Manager
Access	Public
Type	Action, Discussion
Recommended Action	It is recommended that the Board of Trustees approve the bond/capital projects contract(s) as presented; and to authorize the Superintendent and/or designee to execute amendments to the Agreement that may be needed during the term up to ten percent (10%) of the original Board-approved contract amount, but not to exceed \$175,000.00 in total and change orders to contracts for capital construction related professional services up to ten percent (10%) of the original contract value, but not to exceed \$50,000.00 as per Board Policy 3312.1.

Public Content

EAST SIDE UNION HIGH SCHOOL DISTRICT

TO: Board of Trustees

FROM: Chris D. Funk, Superintendent

PREPARED BY: Marcus Battle, Associate Superintendent of Business Services, Julio Lucas, Director of Construction, Maintenance, and Facilities, Janice Unger, Director of Purchasing and Capital Accounting, and Tu Nguyen, Capital Projects Purchasing Manager

SUBJECT: Discussion and/or Action to Approve the Bond/Capital Projects Contract(s) Over \$50,000

The attachment for the bond/capital projects contract(s) over \$50,000 is being presented for Board review and approval.

Fiscal Impact:

As indicated in the attachment

Funding Source:

As indicated in the attachment

Recommendation:

It is recommended that the Board of Trustees approve the bond/capital projects contract(s) as presented; and to authorize the Superintendent and/or designee to execute amendments to the Agreement that may be needed during the term up to ten percent (10%) of the original Board-approved contract amount, but not to exceed \$175,000.00 in total and change orders to contracts for capital construction related professional services up to ten percent (10%) of the original contract value, but not to exceed \$50,000.00 as per Board Policy 3312.1.

[2018 0213 Contract Over \\$50K.pdf \(149 KB\)](#)[Attachment A.pdf \(210 KB\)](#)[Attachment B.pdf \(227 KB\)](#)[Attachment C.pdf \(432 KB\)](#)[Attachment D.pdf \(65 KB\)](#)

Executive Content

Motion & Voting

It is recommended that the Board of Trustees approve the bond/capital projects contract(s) as presented; and to authorize the Superintendent and/or designee to execute amendments to the Agreement that may be needed during the term up to ten percent (10%) of the original Board-approved contract amount, but not to exceed \$175,000.00 in total and change orders to contracts for capital construction related professional services up to ten percent (10%) of the original contract value, but not to exceed \$50,000.00 as per Board Policy 3312.1.

Motion by Lan Nguyen, second by Frank Biehl.

Final Resolution: Motion Carries

Yea: J Manuel Herrera, Pattie Cortese, Lan Nguyen, Frank Biehl, Van Le

EAST SIDE UNION HIGH SCHOOL DISTRICT
Bond/Capital Projects Contract(s) for Services over \$50,000
Board Meeting February 13, 2018

1. Beals Martin & Associates, Inc.,

Reviewed by:	Contract Period	Fiscal Impact/ Funding Source	School/Department/ Manager
Julio Lucas Marcus Battle Janice Unger Tu Nguyen	September 17, 2015 through project completion (No change)	\$105,091.00 (not to exceed amount) Measure I	Independence High School School/Facilities/Construction Bjorn Berg, Principal Julio Lucas, Director of Construction, Maintenance, and Facilities

East Side Union High School District (ESUHSD) Administration is requesting that the Board of Trustees approve Change Order No. 03 to Purchase Order 702625 for the increase to the construction agreement for the IH Blds G, H, K, and L Modernization (Blds G & H Mod) Project (Z-065-603).

On January 19, 2017, (Item No. 20.01) the Board of Trustees approved a construction agreement for the modernization of IH Blds G, H, K, L (Blds G & H Mod) Project with Beals Martin & Associates, Inc., in the amount of \$3,396,797.00.

On August 17, 2017, (Item No. 20.02) the Board of Trustees ratified the Construction Change Order Under \$175,000 Report, Change Order No. 01 to Purchase Order 702625 increase per PCO's for the total amount of \$170,858.00.

On August 17, 2017 (Item 15.02) the Board of Trustees approved Change Order No. 02 per PCO's for the total amount of \$49,338.00.

This Change Order No. 03 is for PCO's 29, 30R1, 31, 32, 33, 34, 35, 36, 37, 38, 39, 40R3, 41, 42, 43R1, 44, and 46 for the total amount of \$105,091.00 which represents 9.6% in change orders to date for this project. (Attachment A)

Original Contract Amount	\$3,396,797.00
Previous Change Order Amounts	\$220,196.00
Contract Amount Prior to This Change Order	\$3,616,993.00
Change Order No. 03	\$105,091.00
Revised Contract Amount	\$3,722,084.00

EAST SIDE UNION HIGH SCHOOL DISTRICT
Bond/Capital Projects Contract(s) for Services over \$50,000
Board Meeting February 13, 2018

RECOMMENDATION

It is recommended that the Board of Trustees approve Change Order No. 03 to Purchase Order 702625 for construction services with **Beals Martin & Associates, Inc.**, for IH Blds G, H, K, and L Modernization (Blds G & H Mod) Project in the increased amount of \$105,091.00 and authorize Administration to execute change orders in accordance with Board Policy 3312.1

2. Flint Builders, Inc.

Reviewed by:	Contract Period	Fiscal Impact/ Funding Source	School/Department/ Manager
Julio Lucas Marcus Battle Janice Unger Tu Nguyen	December 11, 2015 through May 11, 2018	\$168,207.00 (Not to exceed) Measure E	Yerba Buena High School/ Facilities/Construction Tom Huynh, Principal Julio Lucas, Director Construction, Maintenance & Facilities

East Side Union High School District (ESUHSD) Administration is requesting that the Board of Trustees approve Change Order No. 08 to Purchase Order 602168 for the increase to the design/build construction agreement for the YB New Student Union and Quad Modernization Project (Z-060-601).

On December 10, 2015, (Item No. 16.01) the Board of Trustees approved a design/build construction agreement for the YB New Student Union and Quad Modernization Project with Flint Builders, Inc., in the amount of \$17,609,268.00.

On March 01, 2016, Change Order No. 01 was issued to correct account object code and funding, no change to original amount of the contract.

On December 05, 2016, Change Order No. 02 was issued due to the date for start of project on the NTP was prior to actual date of issuance of the NTP. Add twenty (20) calendar days to contract time.

On May 18, 2017, (Item No. 20.04) the Board of Trustees ratified Construction Change Order Under \$175,000 report, Change Order No. 03, dated 4/3/2017 to Purchase Order 602168 increase per PCO's for the total amount of \$144,411.00.

On May 18, 2017, (Item No. 20.04) the Board of Trustees ratified Construction Change Order Under \$175,000 report, Change Order No. 04, dated 4/27/17 to Purchase Order 602168 increase per PCO's for the total amount of \$23,819.00.

On August 17, 2017, (Item No. 20.04) the Board of Trustees ratified the Construction Change Order Under \$175,000 report, Change Order No. 05, dated July 19, 2017, to Purchase Order 602168 increase per PCO's for the total amount of \$4,936.00.

EAST SIDE UNION HIGH SCHOOL DISTRICT
Bond/Capital Projects Contract(s) for Services over \$50,000
Board Meeting February 13, 2018

On August 17, 2017 (Item No. 15.02) the Board of Trustees approved Change Order No. 06 per PCO's for the total amount of \$127,203.00.

On October 12, 2017 (Item No. 15.02) the Board of Trustees approved Change Order No. 07 per PCO's for the total amount of \$125,917.00.

This Change Order No. 08 is for PCO's 020R1, 022, 023, 024, 025, 026R1, 027, 028, 030, and 031 for the total amount of \$168,207.00, which represents 3.4% in change orders to date for this project. (Attachment B)

Original Contract Amount	\$17,609,268.00
Previous Change Order Amounts	\$426,286.00
Contract Amount Prior to This Change Order	\$18,035,554.00
Change Order No. 08	\$168,207.00
Revised Contract Amount	\$18,203,761.00

RECOMMENDATION

It is recommended that the Board of Trustees approve Change Order No. 08 to Purchase Order 602168 for design/build construction services with **Flint Builders, Inc.**, for YB New Student Union and Quad Modernization Project (Z-060-601) in the increased amount of \$168,207.00 and authorize Administration to execute change orders in accordance with Board Policy 3312.1

3. Williams Scotsman

Reviewed by:	Contract Period	Fiscal Impact/ Funding Source	School/Department/ Manager
Julio Lucas Marcus Battle Janice Unger Tu Nguyen	(18) month lease term April 8, 2015 through December, 2016 (term extension to March 25, 2018)	\$1,400.00 (not to exceed increased amount) Measure E	Independence High School (IAC)/Facilities Julio Lucas, Director of Construction, Maintenance, and Facilities

East Side Union High School District (ESUHSD) Administration is requesting that the Board of Trustees approve Change Order No. 03 to Purchase Order 502922 for the IH IAC Alt Ed Project (Project No. E-065-007).

On February 12, 2015, (Item 16.03) the Board of Trustees awarded a lease agreement (Lease Agreement Q536074 Rev. 1) with Williams Scotsman in the amount not to exceed \$228,890.72 using piggyback contract #800-782-1500, No. 2010-0002 from Los Alamitos USD.

On August 04, 2016, Staff issued Change Order No. 01 to correct estimated payable (current liabilities) set up for FY 14/15 that was over stated by \$10,125.00. EP (estimated payable) was closed and the amount was put back into the PO.

EAST SIDE UNION HIGH SCHOOL DISTRICT
Bond/Capital Projects Contract(s) for Services over \$50,000
Board Meeting February 13, 2018

On May 18, 2017 (Item 15.01) the Board of Trustees approved Amendment/Change Order No. 02 to Purchase Order 502922 to extend the term of the lease to December 25, 2017 and increase purchase order monthly lease payments by (12) months due to modernization of campus buildings are not ready until December, 2017.

This Amendment/Change Order No. 03 is to extend rental of the (2) classroom portables for temporary housing with Williams Scotsman, term extension to March 25, 2018 and increase the purchase order in the amount of \$1,400.00. (Attachment C)

Original Contract Amount	\$228,980.72
Previous Change Order Amounts	\$54,315.00
Contract Amount Prior to these Change Orders	\$283,205.72
Change Order No. 03	\$1,400.00
Revised Contract Amount	\$284,605.72

RECOMMENDATION

It is recommended that the Board of Trustees approve Amendment/Change Order No. 03 to Purchase Order 502922 and extend term of lease with **Williams Scotsman** for the IH IAC Portable Village Project (Project No. E-065-007) in the increased amount not to exceed \$1,400.00 and lease end date to March 25, 2018 and authorize Administration to execute change orders in accordance with Board Policy 3312.1

4. The Cooperative Purchasing Network (TCPN) – MeTEOR Education (LLC (formerly Contrax Furnishings, LLC/Contrax Group LLC) (Piggyback)

Awarding Agency	Award Date	Legal Advertisements	Advertisement Date(s)	Project Description
Region 4 Education Service Center RFP #14-22, submitted on December 10, 2014. Contract # R142203	February 24, 2015 Contract Term: May 01, 2015 – April 30, 2018 with renewal annually for additional two (2) year if mutually agreed	Multiple advertisements throughout the USA	December 11, 2014, December 18, 2014	Purchase furniture and installation services for the Yerba Buena High School New Student Union and Quad Modernization Project.

East Side Union High School District (ESUHSD) Administration is requesting that the Board of Trustees approve a Purchase Order agreement for furniture and installation services for the Yerba Buena High School New Student Union and Quad Modernization Project (Project No. Z-060-601)

EAST SIDE UNION HIGH SCHOOL DISTRICT
Bond/Capital Projects Contract(s) for Services over \$50,000
Board Meeting February 13, 2018

On the April 16, 2015 (Item No. 20.02) the Board of Trustees approved the use of the TCPN agreement through the awarding agency Region 4 Education Service Center ("Region 4") with one of the awarded dealers, Contrax Furnishing, LLC/Contrax Group, LLC.

On December 22, 2016, Region 4 was notified by Contrax Furnishing, LLC/Contrax Group, LLC that they changed their name to MeTEOR Education, LLC to incorporate new design and consulting services.

On March 23, 2017 (Item 20.02), the Board of Trustees approved administration to use this piggyback bid (in accordance with Public Contract Code 20118, 20118.2 & Section 1101) from The Cooperative Purchasing Network (TCPN) finding that it is in the District's best interest to enter into purchase order contracts with MeTEOR Education, LLC., for an amount not to exceed \$1,100,000.

On January 18, 2018 (Item 15.01), the Board of Trustees ratified Purchase Order 801946 for the purchase of the furniture and installation services in the amount of \$90,362.83.

This request is being brought back to the Board of Trustees to approve the purchase of the furniture and installation services in the amount of \$293,914.14 (includes tax and labor) per Quote ID #50834-00. (Attachment D)

RECOMMENDATION

It is recommended that the Board of Trustees approve the purchase of furniture and installation services with **MeTEOR Education, LLC** for the Yerba Buena High School New Student Union and Quad Modernization Project (Project No. Z-060-601) in the amount of \$293,914.14 and authorize Administration to execute change orders in accordance with Board Policy 3312.1



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Agenda Item Details

Meeting	Feb 13, 2018 - ESUHSD REGULAR BOARD MEETING - 4:00 P.M., DISTRICT OFFICE - BOARD ROOM, 830 N. CAPITOL AVENUE, SAN JOSE, CA 95133
Category	18. BUSINESS SERVICES - CONSENT/ACTION CALENDAR
Subject	18.01 Ratify/Approve Contract(s) for Professional Services At or Below \$25,000
Access	Public
Type	Action
Recommended Action	It is recommended that the Board of Trustees ratify the projects contract(s) for professional services at or below \$25,000 as recommended in the attachment and authorization is being requested for the Superintendent and/or designee to execute amendments to the Agreement that may be needed during the term, provided such amendments do not: (i) extend the term of the contract; (ii) increase the price of goods or services provided under the contract by the greater of ten percent (10%) of the contract amount (based on the original contract amount exclusive of any approved amendments in the aggregate); or (iii) alter the quality or quantity of services or goods provided under the Board-approved contract per Board Policy 3312.1.

Public Content

EAST SIDE UNION HIGH SCHOOL DISTRICT

TO: Board of Trustees

FROM: Chris D. Funk, Superintendent

PREPARED BY: Marcus Battle, Associate Superintendent of Business Services, Janice Unger, Director of Purchasing and Capital Accounting, and Francine Brissey, General Purchasing

SUBJECT: Ratify/Approve Contract(s) for Professional Services At or Below \$25,000

The attached lists the General Purchasing Contracts for Professional Services at or below \$25,000 being recommended for Board ratification.

Fiscal Impact:

As presented in the attachment

Funding Source:

As presented in the attachment

Recommendation:

It is recommended that the Board of Trustees ratify the projects contract(s) for professional services at or below \$25,000 as recommended in the attachment and authorization is being requested for the Superintendent and/or designee to execute amendments to the Agreement that may be needed during the term, provided such amendments do not: (i) extend the term of the contract; (ii) increase the price of goods or services provided under the contract by the greater of ten percent (10%) of the contract amount (based on the original contract amount exclusive of any approved amendments in the aggregate); or (iii) alter the quality or quantity of services or goods provided under the Board-approved contract per Board Policy 3312.1.

2018 0213 Prof Serv Contracts under \$25K AMENDED.pdf (115 KB)

2018 0215 Prof Serv Contracts under \$25K ORIGINAL.pdf (99 KB)

Executive Content

Motion & Voting

It is recommended that the Board of Trustees ratify the projects contract(s) for professional services at or below \$25,000 as recommended in the attachment and authorization is being requested for the Superintendent and/or designee to execute amendments to the Agreement that may be needed during the term, provided such amendments do not: (i) extend the term of the contract; (ii) increase the price of goods or services provided under the contract by the greater of ten percent (10%) of the contract amount (based on the original contract amount exclusive of any approved amendments in the aggregate); or (iii) alter the quality or quantity of services or goods provided under the Board-approved contract per Board Policy 3312.1.

Motion by Frank Biehl, second by Lan Nguyen.

Final Resolution: Motion Carries

Yea: J Manuel Herrera, Pattie Cortese, Lan Nguyen, Frank Biehl, Van Le

EAST SIDE UNION HIGH SCHOOL DISTRICT

Contract(s) for Professional Services at or Below \$25,000

Board Meeting of February 13, 2018

AMENDED

A Conflict of Interest Statement has been collected for each service contract listed below.

Consultant	Contract Period	Contract Amount/ Funding Source	PO Number	Location of Services	Description of Services	Date Contract Assigned
City of Fremont Parks and Recreation	January 10, 2018 – June 30, 2018	\$166.25/ Alternative Program	802174	Calero	Rental services of the Irvington Community Park, City of Fremont for basketball league game (Calero vs Foothill).	January 26, 2018
Continuing Development Inc. Choices for Children	September 1, 2017 – June 30, 2018	\$1,500.00/ School Linked Services	802149	W.C. Overfelt	Provide child care services for families in the School Linked Services program at W.C. Overfelt High School.	January 26, 2018
Daniel Moser	December 1, 2017 – June 30, 2018	\$25,000.00/ Superintendent	802088	Education Center	Provide support service to ESUHSD in regards to Uniform Complain Procedure (UCP) investigations.	January 16, 2018
Ecolab	December 1, 2017 - June 30, 2018	\$21,921.83/ Child Nutrition Services	802091	Education Center	Provide pest control services at all CNS sites.	January 29, 2018
ICS	July 1, 2017 – June 30, 2018	\$15,000.00/ Operations/Plan Security	802151	Education Center	Provide Telecor Maintenance and repairs at all East Side Union High School District sites as needed in accordance with the contract.	January 26, 2018
National CineMedia LLC (NCM)	October 7, 2017 – January 4, 2018	\$9,000.00/ Marketing	802190	Education Center	Provide in-theatre advertising services on 20 screens at the Century 20 Oakridge and XD and on 15 screens at the Eastridge Mall 15 theaters for the Holidays.	January 29, 2018
Smartetools LLC	September 1, 2017 – August 31, 2018	21,000.00/ Adult Education	802136	Adult Education	Provide annual maintenance and support for the Adult Education tracking software “Smarteadulted”.	January 24, 2018
Sylvan Learning Center	September 1, 2017 – June 30, 2018	\$11,850.00/ School Linked Services	802089	W.C. Overfelt	Provide tutoring services to students in the School Linked Service program at W.C. Overfelt High School.	January 16, 2018
Team San Jose	December 29, 2017 – June 30, 2018	\$17,000.00/ Principal	802165	Mt. Pleasant	Rental services of “Hall 3” for the graduation ceremony for Mt. Pleasant High School.	January 26, 2018

EAST SIDE UNION HIGH SCHOOL DISTRICT**Contract(s) for Professional Services at or Below \$25,000**

Board Meeting of February 13, 2018

AMENDED

A Conflict of Interest Statement has been collected for each service contract listed below.

Consultant	Contract Period	Contract Amount/ Funding Source	PO Number	Location of Services	Description of Services	Date Contract Assigned
Team San Jose	December 29, 2017 – June 30, 2018	\$13,750.00/ Principal	802164	Santa Teresa	Rental services of “Center for the Performance Arts” for the graduation ceremony for Santa Teresa High School.	January 26, 2018
West Coast Microscope	July 1, 2017 – June 30, 2018	\$3,000.00/ Science	802021	Evergreen Valley	Provide parts and services to repair microscopes for the science dept. at Evergreen Valley High School.	January 11, 2018
Western Interpreting Network	July 1, 2017 – June 30, 2018	\$5,000.00/ Human Resources	802087	Education Center	Provide ASL interpreting services for staff at ESUHSD.	January 16, 2018



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Agenda Item Details

Meeting	Feb 13, 2018 - ESUHSD REGULAR BOARD MEETING - 4:00 P.M., DISTRICT OFFICE - BOARD ROOM, 830 N. CAPITOL AVENUE, SAN JOSE, CA 95133
Category	20. FACILITIES/BOND - CONSENT/ACTION CALENDAR
Subject	20.02 Ratify Bond/Capital Projects Contract(s) for Professional Services At or Below \$50,000
Access	Public
Type	Action
Recommended Action	It is recommended that the Board of Trustees ratify the Bond/Capital Projects Contract(s) for Professional Services at or below \$50,000 as recommended in the attachment and authorization is being requested for the Superintendent and/or designee to execute amendments to the Agreement that may be needed during the term, provided such amendments do not: (i) extend the term of the contract; (ii) increase the price of goods or services provided under the contract by the greater of ten percent (10%) of the contract amount (based on the original contract amount exclusive of any approved amendments in the aggregate); or (iii) alter the quality or quantity of services or goods provided under the Board-approved contract per Board Policy 3312.1.

Public Content

EAST SIDE UNION HIGH SCHOOL DISTRICT

TO: Board of Trustees

FROM: Chris D. Funk, Superintendent

PREPARED BY: Marcus Battle, Associate Superintendent of Business Services, Julio Lucas, Director of Construction, Maintenance, and Facilities, Janice Unger, Director of Purchasing and Capital Accounting, and Tu Nguyen, Capital Projects Purchasing Manager

SUBJECT: Ratify Bond/Capital Projects Contract(s) for Professional Services At or Below \$50,000

The attached lists the Bond/Capital Projects Contracts for Professional Services at or below \$50,000 being recommended for Board ratification.

Fiscal Impact:
As indicated in the attachment

Funding Source:
As indicated in the attachment

Recommendation:
It is recommended that the Board of Trustees ratify the Bond/Capital Projects Contract(s) for Professional Services at or below \$50,000 as recommended in the attachment and authorization is being requested for the Superintendent and/or designee to execute amendments to the Agreement that may be needed during the term, provided such amendments do not: (i) extend the term of the contract; (ii) increase the price of goods or services provided under the contract by the greater of ten percent (10%) of the contract amount (based on the original contract amount exclusive of any approved amendments in the aggregate); or (iii) alter the quality or quantity of services or goods provided under the Board-approved contract per Board Policy 3312.1.

2018 0213 Contracts Under \$50K-Ratified.pdf (72 KB)

Executive Content

Motion & Voting

It is recommended that the Board of Trustees ratify the Bond/Capital Projects Contract(s) for Professional Services at or below \$50,000 as recommended in the attachment and authorization is being requested for the Superintendent and/or designee to execute amendments to the Agreement that may be needed during the term, provided such amendments do not: (i) extend the term of the contract; (ii) increase the price of goods or services provided under the contract by the greater of ten percent (10%) of the contract amount (based on the original contract amount exclusive of any approved amendments in the aggregate); or (iii) alter the quality or quantity of services or goods provided under the Board-approved contract per Board Policy 3312.1.

Motion by Frank Biehl, second by Lan Nguyen.

Final Resolution: Motion Carries

Yea: J Manuel Herrera, Pattie Cortese, Lan Nguyen, Frank Biehl, Van Le

East Side Union High School District
Capital Projects Professional Services Contracts under \$50,000
Board Meeting of February 13, 2018

Project Number / Name	Project Description	Purchase Order Number / Contract Number	Contract Period	Consultant	Contract Amount	Date Purchase Order Assigned
E-060-009 / YB Concession/Restroom Building	C/O #1 Dated 12/20/2017 change order is for additional inspections required	703572 / CP1958	No Change	Santa Clara Valley Construction Inspections	Original Amount: \$14,965.00 + \$494.50 = \$15,459.50	5/4/2017
Z-065-603 / IH Bld GHKL Modernization	Consultant to provide the following scope of work: reprogram the fire alarm panel to prepare for the removal of portable buildings for the project at Independence High School	801945 / CP2345	December 19, 2017 through project completion	Intrepid Electronic Systems, Inc.	\$6,525.00	12/19/2017
Z-035-601 / MP New Student Center & Quad	Consultant to provide the following scope of work: extension for project inspection services for the project at MP New Student Center & Quads project. Reference original PO#703839, RFP-43-16-17 (originally Board Ratified: June 22, 2017)	801973 / CP2322	December 22, 2017 through project completion	Furman Construction Inspection, Inc.	\$24,300.00	12/22/2017
IT-013-004 / DW Professional Services	Consultant to provide the following scope of work: integrate filemaker to help maintain data flow. Contract is for 117 hours at the rate of \$85.00/hour	802047 / CP2353	January 8, 2018 through March 30, 2018	Accelatron	\$9,945.00	1/11/2018
IT-013-004 / DW Professional Services	Consultant to provide three (3) days of consulting - onsite/web Jaspersoft training, including setup and configuration for Jaspersoft and QARP	802020 / CP2341	January 11, 2018 through project completion	Harris School Solutions	\$4,500.00	1/11/2018
Z-065-008 / IH Bld J Modernization	Consultant to provide the following scope of work: commissioning and programming service for new EMS System for the project at Independence High School	802124 / CP2346	January 24, 2018 through project completion	Syserco, Inc.	\$11,798.00	1/24/2018
Z-065-601 / IH Bld B Commons Modernization	Consultant shall provide the following scope of work: training for District in the Maintenance and Operation of EMS Systems for the project at Independence High School	802126 / CP2347	January 24, 2018 through project completion	Syserco, Inc.	\$12,968.00	1/24/2018

East Side Union High School District
Capital Projects Professional Services Contracts under \$50,000
Board Meeting of February 13, 2018

Project Number / Name	Project Description	Purchase Order Number / Contract Number	Contract Period	Consultant	Contract Amount	Date Purchase Order Assigned
Z-XXX-701 / DW Swimming Pool (Closeout Project)	Consultant to provide construction management services for the DW Swimming Pool (Closeout Project), referencing terms and conditions of per RFP-12-17-18	802144 / CP2399	January 2018 through March 2018	Kitchell CEM	\$35,135.00	1/25/2018
Z-060-601 / YB New Student Union & Quad Modernization	Consultant to provide the following scope of work: additional geotechnical observation and testing services for project at Yerba Buena High School. Reference PO#702750 which has been paid in full and closed	802123 / CP2349	January 25, 2018	Earth Systems Pacific	\$5,800.00	1/25/2018
IT-013-007 / DW Backend Systems Phase II	Consultant to provide the following scope of work: Ad-Hoc hours of technical support and assistance per Colligo Systems Professional Services agreement statement of work #4107	802145 / CP2380	November 1, 2017 through March 30, 2018	Colligo Systems LLC	\$16,000.00	1/25/2018